



Albany Public Library
Youth Volunteers -- 2016

Main Library
2450 14th Avenue SE
Albany, OR 97322

Carnegie Library
302 Ferry Street SW
Albany, OR 97321

If you are a student who has already completed the sixth grade, can you picture yourself this summer in charge of a table of 6-year olds using scissors and glue as they work on an art project, teaching them how to assemble their projects, helping to keep order and keep them working together? Or can you picture yourself setting up furniture for a Lego Brick Builders session, passing out materials and helping the participants to find what they need? If so, you are invited to become a summer youth volunteer at either building of the Albany Public Library.

Although volunteers do not earn money, time volunteering at the Library gives them:

- Job training and experience, and a behind-the-scenes look at library-related careers.
- Interesting experiences, and the chance to meet kids and adults with similar interests.

Orientation -- Before beginning work at the Library, new summer youth volunteers who are going to assist with the children's programs must return this completed form by **Sunday, July 10** in order to attend the mandatory orientation at the **Main Library** on either:

Thursday, July 7 from 4:00 to 5:30 p.m. **or** **Monday, July 11 from 4:00 to 5:30p.m.**

These sessions are the **ONLY** New Volunteer Orientations for Summer 2016. You must attend an entire 1 ½ hour session to become a new summer volunteer.

Work Sessions -- Summer volunteers may choose to work at any of these scheduled sessions. They do not have to commit to any certain number of work sessions. The work sessions for youth volunteers during Summer 2016 will be:

- Tuesday, July 12, 2:00 to 5:15 p.m. at the Carnegie Library
Setting up furniture and preparing materials for the Things That Fly program, instructing and assisting children in art activities, and cleaning up after the program.
- Wednesday, July 13, 11:00 to 12:15 a.m. at the Main Library
Setting up furniture and preparing materials for the Chapter Book Club, instructing and assisting children and adults in art activities, and cleaning up after the program.
- Thursday, July 14, 2:00 to 4:00 p.m. at the Main Library
Setting up furniture and preparing materials for the Things That Fly program, instructing and assisting children in art activities, and cleaning up after the program.
- Thursday, July 14, 4:00 to 5:45 p.m. at the Main Library
Setting up furniture for the Lego Brick Builders program, distributing Lego pieces and supervising children in building projects, and cleaning up after the program.
- Tuesday, July 19, 10:00 to 11:30 a.m. at the Carnegie Library
Setting up furniture and preparing materials for the Paper People workshop, instructing and assisting children in art activities, and cleaning up after the program.
- Thursday, July 21, 10:00 to 11:30 a.m. at the Main Library
Setting up furniture and preparing materials for the Paper People workshop, instructing and assisting children in art activities, and cleaning up after the program.
- Thursday, July 28, 2:00 to 4:00 p.m. at the Main Library
Setting up furniture for the Teddy Bear Day Camp program, instructing and supervising children in games and art activities, and cleaning up after the program.
- Tuesday, August 9, 2:00 to 3:45 p.m. at the Carnegie Library
Setting up furniture and preparing materials for Puppet Palooza, instructing and assisting children in art or movement activities, and cleaning up after the program.
- Thursday, August 11, 2:00 to 3:45 p.m. at the Main Library
Setting up furniture and preparing materials for Puppet Palooza, instructing and assisting children in art or movement activities, and cleaning up after the program.
- Thursday, August 11, 4:00 to 5:45 p.m. at the Main Library
Setting up furniture for the Lego Brick Builders program, distributing Lego pieces and supervising children in building projects, and cleaning up after the program.

For more information about the Youth Volunteer Program, contact Doris Hicks, Young Adult Services Librarian, at doris.hicks@cityofalbany.net, or 541-791-0015. Thank you for considering volunteer service at your Albany Public Library.

Please keep this page!



2016 SUMMER YOUTH VOLUNTEER APPLICATION

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2450 14th Avenue SE
Albany, OR 97322

Carnegie Library
302 Ferry Street SW
Albany, OR 97321

***Turn in this page to one of the Albany Public Libraries
by Sunday, July 10, 2016.***

Note: This is an application to assist with children's programs during scheduled work sessions.

To apply for volunteer work as a shelver, please fill out the adult Volunteer Registration form.

Name _____
Last First Middle

Address _____
Number & Street City & State Zip

Telephone _____

E-mail Address _____

Date of birth _____ School _____ Grade 2015-2016 _____

Note: You must have finished sixth grade in order to be a summer volunteer at the Albany Public Library.

Parent or guardian to contact in case of emergency:

Name _____ Relationship _____

Telephone # / E-mail address _____

Do you have any health-related restrictions or physical limitations that might affect the work that you can do? Yes No If yes, please explain: _____

I am interested in volunteering at the Albany Public Library. I understand that my attitude and attire at the Library should be professional – no very short shorts or skirts, no tank tops or undershirt/chemise-type tops without a shirt over them, no bare midriffs or low-cut or droopy trousers, nothing with scary or derogatory slogans.

I will accept assignments and supervision courteously. I will be dependable and will arrive on time. I will conduct myself appropriately at all times. I will use my volunteer time to do the job I am assigned to do, not to visit with friends or play games.

Student Volunteer Signature

Date

Parent/Guardian Signature

Date

Return this completed Application to the Library by Sunday, July 10, 2016.