



Albany Public Library Youth Volunteers -- 2010

Students who have completed sixth grade are invited to become summer volunteers at the Albany Public Library. To become a volunteer, please fill out the Youth Volunteer Application Form, and turn it in at either Albany Public Library before June 21, 2010:

Main Library
2450 14th Avenue SE
Albany, OR 97322

Carnegie Library
302 Ferry Street SW
Albany, OR 97321

Youth Volunteers may choose to work at one or more of these jobs during Summer 2010:

- Assisting at art programs for children at the Main Library
Wednesday, June 23, 1:30 – 3:00 p.m.
Monday afternoons, July 12 – August 9, 1:30 – 4:00 p.m.
- Assisting at an art program for children at the Downtown Carnegie Library
Tuesday, June 22, 1:30 – 3:00 p.m.
- Judging the Guessing Jar at the Main Library
Fridays: June 25; July 9, 16, 23; August 6, 13, 20, 27; 4:30-5:00 p.m.
Note – limited numbers of workers needed – only those who specifically sign up for this work session
- Assembling large puppet stage and straightening bookshelves at the Carnegie Library
Tuesday, July 13, 3:00 – 4:00 p.m.
- For those successfully completing summer volunteer work, there are possibilities for continuing service during the school year. Please contact Doris Hicks if you want to continue working after August 2010.

Although volunteers do not earn money, time volunteering at the Library gives them:

- Training and experience in the world of work.
- A professional reference and job experience to list on their resume.
- A behind-the-scenes look at library-related careers.
- Interesting experiences and the chance to meet kids and adults with similar interests.
- They do not accrue fines for overdue library materials after volunteering at least 12 hours during a three-month period and for each subsequent three-month period in which they volunteer 12 hours. (Please notify Doris Hicks if you want this benefit when you have completed your 12 hours of service.)
- For youth living outside the Albany city limits, a free library card after volunteering at least 12 hours during a three-month period (parental permission and signature required for youth under age 18) and for each subsequent three-month period in which they volunteer 12 hours. (Please notify Doris Hicks if you want this benefit when you have completed your 12 hours of service.)

Before beginning work at the Library, new volunteers must complete an application form and attend a 1½ hour orientation session.

- Monday, June 21, 2010, 1:30 - 3:00 p.m., Main Library

This session is the **ONLY** New Volunteer Orientation for Summer 2010. You must attend the entire 1½ hours to become a youth volunteer. For more information about the Youth Volunteer Program, contact Doris Hicks, Young Adult Services Librarian, at doris.hicks@cityofalbany.net, or 541-791-0015. Thank you for considering volunteer service at your Albany Public Library.



2010 YOUTH VOLUNTEER REGISTRATION FORM

Albany Public Library
2450 14th Avenue SE
Albany, OR 97322-6880
541-791-0015

PLEASE PRINT

Name _____
Last First Middle

Address _____
Number & Street City & State Zip

Telephone _____

E-mail Address _____

Date of birth _____ School _____ Grade 2009-2010 _____

Note: You must have finished sixth grade in order to be a volunteer at the Albany Public Library.

Parent or guardian to contact in case of emergency:

Name _____ Relationship _____

Address _____
Number & Street City & State Zip

Telephone _____

Have you had prior experience working in a library either paid or unpaid? Yes No

If yes, where? _____

What did you do there? _____

Before beginning work, all new volunteers must attend an orientation session where they will tour the building, learn about the Library's policies and procedures, and find out about job assignments and specific days/times to volunteer throughout the summer.

Please attend Orientation on:

- Monday, June 21, 2010, 1:30 - 3:00 p.m., Main Library

This is the **ONLY** orientation session for summer 2010. You must attend the entire 1 ½ hour program in order to work as a new Library volunteer in 2010.



